

LOWNDES COUNTY BOARD OF COMMISSIONERS  
PROPOSED AGENDA  
REGULAR SESSION, TUESDAY, May 26, 2020, 5:30 p.m.  
327 N. Ashley Street - 2nd Floor

To comply with the guidelines of the Center for  
Disease Control (CDC) in regard to the Coronavirus (COVID19)  
pandemic and social distancing,  
**face coverings (masks) are required for all meeting participants.**

1. **Call To Order**

2. **Invocation**

3. **Pledge Of Allegiance To The Flag**

4. **Minutes For Approval**

- a. Regular Session - May 12, 2020

5. **Public Hearing**

- a. Abandonment Of Unopened Right Of Way - Gay Road

Documents:

[ABANDONMENT OF UNOPENED RIGHT OF WAY - GAY ROAD.PDF](#)

6. **For Consideration**

- a. Motorola Maintenance And Support Agreement For Jail Software

Documents:

[MOTOROLA MAINTENANCE AND SUPPORT AGREEMENT FOR JAIL SOFTWARE.PDF](#)

- b. Adopt Resolution Accepting Infrastructure For SetterPointe Subdivision,  
Phase II

Documents:

[ADOPT RESOLUTION ACCEPTING INFRASTRUCTURE FOR SETTERPOINTE SUBDIVISION PHASE II.PDF](#)

- c. Service Agreement With SGRC For Hazard Mitigation Plan Update

Documents:

[SERVICE AGREEMENT WITH SGRC FOR HAZARD MITIGATION PLAN UPDATE.PDF](#)

- d. Adopt The Language Access Plan And Resolution For Federal Funded Grants

Documents:

[ADOPT THE LANGUAGE ACCESS PLAN AND RESOLUTION FOR FEDERAL FUNDED GRANTS.PDF](#)

- e. Architectural Services For A New Community Center For Clyattville Park

Documents:

[ARCHITECTURAL SERVICES FOR A NEW COMMUNITY CENTER FOR CLYATTVILLE PARK.PDF](#)

- f. Approve Purchasing ROW And Drainage Easement For Clyattstone Rd.- Simpson Ln. TSPLOST Paving Project

Documents:

[APPROVE PURCHASING ROW AND DRAINAGE EASEMENT FOR CLYATTSTONE RD. SIMPSON LN TSPLOST PAVING PROJECT.PDF](#)

7. **Reports - County Manager**
8. **Citizens Wishing To Be Heard-Please State Your Name And Address**
9. **Adjournment**

LOWNDES COUNTY BOARD OF COMMISSIONERS  
COMMISSION AGENDA ITEM

SUBJECT: Abandonment of Unopened Right of Way - Gay Road

Regular Session

DATE OF MEETING: May 26, 2020

BUDGET IMPACT: \$0

FUNDING SOURCE:

( ) Annual

( ) Capital

(X) N/A

( ) SPLOST

( ) TSPLOST

COUNTY ACTION REQUESTED ON: Public use on a county road

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HISTORY, FACTS AND ISSUES: On April 28, 2020, the Lowndes County Board of Commissioners determined the unopened right of way of Gay Road has ceased to be used by the public to the extent that no substantial public purpose is served by it and that its removal from the county road system is otherwise in the best public interest. As required by Georgia statute, each adjoining property owner was notified by certified mail of the intent and public hearing. The public hearing was also advertised in the *Valdosta Daily Times*.

OPTIONS: 1. Abandon the unopened right of way of Gay Road  
2. Board's Pleasure

RECOMMENDED ACTION: Board's pleasure

DEPARTMENT: Engineering

DEPARTMENT HEAD: Mike Fletcher

ADMINISTRATIVE COMMENTS AND RECOMMENDATIONS:

LOWNDES COUNTY BOARD OF COMMISSIONERS  
COMMISSION AGENDA ITEM

SUBJECT: Motorola Maintenance and Support Agreement for Jail  
Software

Regular Session

DATE OF MEETING: May 26, 2020

BUDGET IMPACT: \$62,045.00

FUNDING SOURCE:

- Annual
- Capital
- N/A
- SPLOST
- TSPLOST

COUNTY ACTION REQUESTED ON: Motorola Maintenance and Support Agreement for Jail Software

HISTORY, FACTS AND ISSUES: Presented is the Motorola yearly support contract for the Sheriff's Office Jail software. The contract covers Offendertrak and Oracal database support from July 1, 2020 to June 30, 2021.

- OPTIONS: 1. Approve  
2. Board's Pleasure

RECOMMENDED ACTION: Board's pleasure

DEPARTMENT: ITS

DEPARTMENT HEAD: Aaron Kostyu

ADMINISTRATIVE COMMENTS AND RECOMMENDATIONS:

LOWNDES COUNTY BOARD OF COMMISSIONERS  
COMMISSION AGENDA ITEM

SUBJECT: Adopt Resolution Accepting Infrastructure for SetterPointe  
Subdivision, Phase II

Regular Session

DATE OF MEETING: May 26, 2020

BUDGET IMPACT: \$ 0

FUNDING SOURCE:

( ) Annual

( ) Capital

(X) N/A

( ) SPLOST

( ) TSPLOST

COUNTY ACTION REQUESTED ON: Adoption of Resolution accepting infrastructure for SetterPointe  
Subdivision, Phase II

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HISTORY, FACTS AND ISSUES: SetterPointe Subdivision is located off Old Quitman Highway. Engineering staff has made the final inspection of the project, and the work is substantially complete. A punch list of construction items to be addressed has been provided to the contractor, and the final paperwork is in process at the time of agenda submittal (punch list corrections, payment for street signs). The final plat will not be signed for recording until all paperwork is received. Attached is a letter requesting acceptance of infrastructure for this project.

OPTIONS: 1. Adopt the Resolution  
2. Board's Pleasure

RECOMMENDED ACTION: Adopt

DEPARTMENT: Engineering

DEPARTMENT HEAD: Mike Fletcher

ADMINISTRATIVE COMMENTS AND RECOMMENDATIONS:

LOWNDES COUNTY BOARD OF COMMISSIONERS  
COMMISSION AGENDA ITEM

SUBJECT: Service Agreement with SGRC for Hazard Mitigation Plan  
Update

Regular Session

DATE OF MEETING: May 26, 2020

BUDGET IMPACT: \$20,000

FUNDING SOURCE:

- Annual
- Capital
- Hazard Mitigation Grant Funding
- (GEMA)
- SPLOST
- TSPLOST

COUNTY ACTION REQUESTED ON: Approval of Agreement for Services between Lowndes County and the Southern Georgia Regional Commission

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HISTORY, FACTS AND ISSUES: At the May 12, 2020 Regular Meeting of the Lowndes County Board of Commissioners, the Southern Georgia Regional Commission (SGRC) was selected as the consultant to perform the update to the Lowndes County Hazard Mitigation Plan. To formalize the award, and outline the Scope of Work expected to be completed by the SGRC, SGRC and Lowndes County need to enter into an Agreement for Services which outlines, in detail, the expectations of both parties.

- OPTIONS:
1. Approve the Agreement for Services between Lowndes County and the Southern Georgia Regional Commission and authorize the Chairman to sign the agreement.
  2. Board's Pleasure

RECOMMENDED ACTION: Approve

DEPARTMENT: Emergency Management

DEPARTMENT HEAD: Ashley Tye

ADMINISTRATIVE COMMENTS AND RECOMMENDATIONS:

LOWNDES COUNTY BOARD OF COMMISSIONERS  
COMMISSION AGENDA ITEM

SUBJECT: Adopt The Language Access Plan and Resolution for Federal  
Funded Grants

Regular Session

DATE OF MEETING: May 26, 2020

BUDGET IMPACT: N/A

FUNDING SOURCE:

( ) Annual

( ) Capital

(X) N/A

( ) SPLOST

( ) TSPLOST

COUNTY ACTION REQUESTED ON: Adopt The Language Access Plan and Resolution for Federal Funded  
Grants

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HISTORY, FACTS AND ISSUES: The Language Access Plan is required for any local governments receiving federal grant funds. Because there is a population of 1,418 Spanish-speaking persons who speak English "less than very well" Lowndes County will be agreeing to provide translated Vital Documents as they are relevant to the grant.

OPTIONS: 1. Adopt the Language Access Plan and Resolution as presented and Authorize the Chairman to sign the Resolution.  
2. Board's Pleasure

RECOMMENDED ACTION: Adopt

DEPARTMENT: County Manager  
McLeod

DEPARTMENT HEAD: Joseph Pritchard, Chad

ADMINISTRATIVE COMMENTS AND RECOMMENDATIONS:

LOWNDES COUNTY BOARD OF COMMISSIONERS  
COMMISSION AGENDA ITEM

SUBJECT: Architectural Services for A New Community Center for  
Clyattville Park

Regular Session

DATE OF MEETING: May 26, 2020

BUDGET IMPACT: \$28,000.00 (Estimated)

FUNDING SOURCE:

- ( ) Annual
- ( ) Capital
- ( ) N/A
- (X) SPLOST
- ( ) TSPLOST

COUNTY ACTION REQUESTED ON: Architectural Services for A New Community Center for Clyattville Park

HISTORY, FACTS AND ISSUES: A New Community Center for Clyattville Park was approved on the SPLOST VIII Referendum. The concept for the new community center is to match the recently constructed Community Center in Naylor. J. Glenn Gregory Architects (JGGA) was the architect for the Community Center in Naylor and staff proposes to use JGGA for the same design. JGGA proposed 8% of the construction value for all work.

- OPTIONS: 1. Approve the J. Glenn Gregory Architects contract and authorize the Chairman to sign the contract  
2. Boards Pleasure

RECOMMENDED ACTION: Approve

DEPARTMENT: County Manager  
McLeod

DEPARTMENT HEAD: Joseph Pritchard, Chad

ADMINISTRATIVE COMMENTS AND RECOMMENDATIONS:



LOWNDES COUNTY BOARD OF COMMISSIONERS  
COMMISSION AGENDA ITEM

SUBJECT: Approve Purchasing ROW and Drainage Easement for  
Clyattstone Rd.-Simpson Ln. TSPLOST Paving Project

Regular Session

DATE OF MEETING: May 26, 2020

BUDGET IMPACT: \$1085.00

FUNDING SOURCE:

- Annual
- Capital
- N/A
- SPLOST
- TSPLOST

COUNTY ACTION REQUESTED ON: Approve Purchasing ROW and Drainage Easement for Clyattstone Rd.-  
Simpson Ln. TSPLOST Paving Project

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HISTORY, FACTS AND ISSUES: The County needs 0.147+/- acres of right-of-way and 0.017+/- acres for a drainage easement for the Clyattstone Rd.-Simpson Ln. TSPLOST Paving Project from a property along Simpson Lane owned by various persons, as described in the Deeds. The Deeds set forth the various grantors, identity of the property, and purchase prices and terms of the acquisition from the grantors. The Commission is required to approve each of these acquisitions in a public vote.

OPTIONS: 1. Approve the acquisition from the various grantors of the identified property for the purchase prices and terms of the acquisition for the property, as set forth in the Deeds.

2. Redirect.

RECOMMENDED ACTION: Option 1

DEPARTMENT: Engineering

DEPARTMENT HEAD: Mike Fletcher

ADMINISTRATIVE COMMENTS AND RECOMMENDATIONS: