

**Juvenile Court system. This tool is used to assess criminogenic risk factors, which is useful in determining the appropriate course of action based on the identified needs.**

**Once it is determined that the offending youth meets the criteria for FFT referral and it is deemed appropriate by the judge for their particular case, the Juvenile Probation Officer will complete the referral form and send it to EBA.**

g. State which entities (e.g., service providers, contractors) will provide these services. Attach any Memorandum(s) of Understanding for sites not under the jurisdiction of the applying or implementing agency (Attachment A-3)

**Lowndes County will contract with Evidence-Based Associates for the role of Managing Entity, and EBA will sub-contract with Grace Harbour, Inc. to deliver FFT.**

**Please see Attachment A-3 for the MOU.**

h. Describe policies that ensure appropriate relationships between youth and adults, including any mandated reporting requirements.

**EBA's Maintaining Appropriate Professional Relationships Policy provides guidance and expectations to EBA employees and contracted service provider agency employees regarding appropriate and professional relationships between adults and clients. The primary responsibility of all persons involved with service delivery is to respect the dignity and promote the welfare of all individuals served.**

i. Staffing

- Describe the primary roles and responsibilities for each grant-funded position. Attach a job description for each position discussed (Attachment A-4).

**Not Applicable - this is a contract**

- Explain training history for staff associated with service delivery.

**All assigned staff receive required ongoing training in their assigned evidence-based program model (FFT) from the national dissemination organization, or program developer, to ensure all components of the service to Lowndes County youth and families are delivered in accordance with required fidelity measures.**

**Grace Harbour, Inc. FFT teams (program therapists and supervisors) will receive all required initial training (for any new therapist) and ongoing training (if an incumbent therapist is hired) from the national dissemination organization, FFT, LLC, to ensure model adherence. EBA will continue to broker this training and engage with Grace Harbour, Inc. in providing readiness, addressing any concerns, providing technical assistance and on-going support services for effectiveness.**