

LOWNDES COUNTY BOARD OF COMMISSIONERS
PROPOSED AGENDA
WORK SESSION, MONDAY, DECEMBER 12, 2022, 8:30 a.m.
REGULAR SESSION, TUESDAY, DECEMBER 13, 2022, 5:30 p.m.
327 N. Ashley Street - 2nd Floor

1. **Call To Order**

2. **Invocation**

3. **Pledge Of Allegiance To The Flag**

4. **Minutes For Approval**

- a. Work Session - November 7, 2022 & Regular Session - November 8, 2022

5. **Appointment**

- a. Greater Lowndes Planning Commission

Documents:

[GREATER LOWNDES PLANNING COMMISSION APPOINTMENT OR REAPPOINTMENT.PDF](#)

6. **Public Hearing**

- a. Beer And Wine License - Robert Sloper Of Lake Park Billiard's Academy - 5129 Mill Store Rd., Lake Park, GA

Documents:

[BEER AND WINE LICENSE - ROBERT SLOPER.PDF](#)

- b. Beer And Wine License - John R. Williams Of Williams Investment Co., DBA La Quinta Inn & Suites - 4610 N. Valdosta Rd., Valdosta, GA

Documents:

[BEER AND WINE LICENSE - JOHN R. WILLIAMS.PDF](#)

- c. REZ-2022-18 Hilton's, Chug A Lug Rd (Part Of 0033 023B) E-A To R-A, Well & Septic, 8.29 Acres

Documents:

[REZ-2022-18 HILTON CHUG A LUG RD.PDF](#)

- d. REZ-2022-19 Tripp Talley, 4088 Old Bemiss Rd., R-21 To R-10, County Utilities, ~0.8 Acres

Documents:

[REZ-2022-19 TRIPP TALLEY, 4088 OLD BEMISS RD.PDF](#)

- e. REZ-2022-20 Teramore Development, LLC, ~3 Acres At Hwy 122 & Skipper Bridge (Part Of 0067 051), E-A To C-C, Well And Septic

Documents:

[REZ-2022-20 TERAMORE DEVELOPMENT, LLC.PDF](#)

- f. Addition To Basic Decorative Lighting District: Cattle Crossing Subdivision (24 Lots)

Documents:

[ADDITION TO BASIC DECORATIVE LIGHTING DISTRICT CATTLE CROSSING SUBDIVISION.PDF](#)

7. **For Consideration**

- a. Purchase Of Between The Rivers, L.L.C. Property

Documents:

[PURCHASE OF BETWEEN THE RIVERS, L.L.C. PROPERTY.PDF](#)

- b. MyGov Intergovernmental Agreement

Documents:

[MYGOV INTERGOVERNMENTAL AGREEMENT -.PDF](#)

- c. Langdale Park Verizon Cell Tower Land Lease Agreement

Documents:

[LANGDALE PARK VERIZON CELL TOWER LAND LEASE AGREEMENT.PDF](#)

- d. 2023 Public Defender Contracts

Documents:

[2023 PUBLIC DEFENDER CONTRACTS.PDF](#)

- e. Approval Of Solicitor General's VAWA Continuation Grant Application For 2023

Documents:

APPROVAL OF SOLICITOR GENERAL VAWA CONTINUATION GRANT
APPLICATION FOR 2023.PDF

f. Storage Area Network Replacement

Documents:

[STORAGE AREA NETWORK REPLACEMENT.PDF](#)

g. Transportation Improvement Act (TIA) - Twin Lakes Road Local Delivery Agreement

Documents:

[TRANSPORTATION IMPROVEMENT ACT \(TIA\) - TWIN LAKES ROAD LOCAL DELIVERY AGREEMENT.PDF](#)

h. 2023 Georgia Department Of Transportation Local Maintenance And Improvement Grant (LMIG) Application

Documents:

[2023 GEORGIA DEPARTMENT OF TRANSPORTATION LOCAL MAINTENANCE AND IMPROVEMENT GRANT APPLICATION.PDF](#)

i. Consideration Of TSPLOST II Resolution

Documents:

[CONSIDERATION OF TSPLOST II RESOLUTION.PDF](#)

j. Carter Way And Pond Circle Private Road Advisement

Documents:

[CARTER WAY AND POND CIRCLE PRIVATE ROAD ADVISEMENT.PDF](#)

k. Paymentus Master Service Agreement (MSA)

Documents:

[PAYMENTUS MASTER SERVICE AGREEMENT.PDF](#)

l. FY 2024 Budget Calendar

Documents:

[FY 2024 BUDGET CALENDAR -.PDF](#)

m. Contract For Probation Supervision And Rehabilitation Services

Documents:

CONTRACT FOR PROBATION SUPERVISION AND REHABILITATION
SERVICES.PDF

n. Section 125 Plan Document Renewal For 2023

Documents:

[SECTION 125 PLAN DOCUMENT RENEWAL FOR 2023.PDF](#)

o. 2023 Holiday Schedule

Documents:

[2023 HOLIDAY SCHEDULE.PDF](#)

p. 2023 ACCG Workers' Compensation Insurance Renewal

Documents:

[2023 ACCG WORKERS COMPENSATION INSURANCE RENEWAL.PDF](#)

q. 2023 Commission Meeting Calendar

Documents:

[2023 COMMISSION MEETING CALENDAR --.PDF](#)

8. **Reports - County Manager**

9. **Citizens Wishing To Be Heard-Please State Your Name
And Address**

10. **Adjournment**

LOWNDES COUNTY BOARD OF COMMISSIONERS
COMMISSION AGENDA ITEM

SUBJECT: Greater Lowndes Planning Commission

DATE OF MEETING: December 13, 2022

Work Session/Regular Session

BUDGET IMPACT:

FUNDING SOURCE:

- Annual
- Capital
- N/A
- SPLOST
- TSPLOST

COUNTY ACTION REQUESTED ON: Greater Lowndes Planning Commission

HISTORY, FACTS AND ISSUES: Mr. Franklin Bailey's term on the Greater Lowndes Planning Commission (GLPC) is set to expire on January 7th of 2023, and he has emphatically expressed his desire to continue serving. If reappointed, Mr. Bailey would serve an additional five-year term.

OPTIONS: 1) Board's Pleasure
2) Appoint/Reappoint

RECOMMENDED ACTION: Board's Pleasure

DEPARTMENT: Planning

DEPARTMENT HEAD: Paige Dukes

ADMINISTRATIVE COMMENTS AND RECOMMENDATIONS:

LOWNDES COUNTY BOARD OF COMMISSIONERS
COMMISSION AGENDA ITEM

SUBJECT: Beer and Wine License - Robert Sloper of Lake Park Billiard's Academy - 5129 Mill Store Rd., Lake Park, GA

DATE OF MEETING: December 13, 2022

Work Session/Regular Session

BUDGET IMPACT:

FUNDING SOURCE:

- Annual
- Capital
- N/A
- SPLOST
- TSPLOST

COUNTY ACTION REQUESTED ON: Beer and Wine License - Robert Sloper of Lake Park Billiard's Academy - 5129 Mill Store Rd., Lake Park, GA

HISTORY, FACTS AND ISSUES: Beer and Wine License - Robert Sloper of Lake Park Billiard's Academy - 5129 Mill Store Rd., Lake Park, GA is requesting a license for the sale of beer and wine for consumption on premises. This is a new establishment. The ordinances and guidelines for approval of the license have been met. All forms are attached and upon approval by the Board the license will be granted.

OPTIONS: 1. Approval of the Beer and Wine License
2. Board's Pleasure

RECOMMENDED ACTION: Approve

DEPARTMENT: Finance

DEPARTMENT HEAD: Stephanie Black

ADMINISTRATIVE COMMENTS AND RECOMMENDATIONS:

LOWNDES COUNTY BOARD OF COMMISSIONERS
COMMISSION AGENDA ITEM

SUBJECT: Beer and Wine License - John R. Williams of Williams
Investment Co., DBA La Quinta Inn & Suites - 4610 N. Valdosta Rd.,
Valdosta, GA

DATE OF MEETING: December 13, 2022

Work Session/Regular Session

BUDGET IMPACT:

FUNDING SOURCE:

- Annual
- Capital
- N/A
- SPLOST
- TSPLOST

COUNTY ACTION REQUESTED ON: Beer and Wine License - John R. Williams of Williams Investment Co., DBA La Quinta Inn & Suites - 4610 N. Valdosta Rd., Valdosta, GA

HISTORY, FACTS AND ISSUES: Beer and Wine License - John R. Williams of Williams Investment Co., DBA La Quinta Inn & Suites - 4610 N. Valdosta Rd., Valdosta, GA is requesting a license for beer and wine for consumption on premises. This is a new establishment. The ordinances and guidelines for approval of the license have been met. All forms are attached and upon approval by the Board the license will be granted.

OPTIONS: 1. Approval of the Beer and Wine License
2. Board's Pleasure

RECOMMENDED ACTION: Approve

DEPARTMENT: Finance

DEPARTMENT HEAD: Stephanie Black

ADMINISTRATIVE COMMENTS AND RECOMMENDATIONS:

LOWNDES COUNTY BOARD OF COMMISSIONERS
COMMISSION AGENDA ITEM

SUBJECT: REZ-2022-18 Hilton's, Chug A Lug Rd (Part of 0033 023B) E-A to R-A, Well & Septic, 8.29 acres

DATE OF MEETING: December 13, 2022

Work Session/Regular Session

BUDGET IMPACT: N/A

FUNDING SOURCE:

- () Annual
- () Capital
- (X) N/A
- () SPLOST
- () TSPLOST

COUNTY ACTION REQUESTED ON: REZ-2022-18 Hilton's, Chug A Lug Rd (Part of 0033 023B) E-A to R-A, Well & Septic, 8.29 acres

HISTORY, FACTS AND ISSUES: This request represents a change in zoning on 8.29 acres from E-A (Estate Agricultural) zoning to R-A (Residential Agricultural) zoning, in order for the property to be subdivided into three new ULDC conforming lots.

Concerning the 2021 Joint Comprehensive Plan, the subject property is in the Rural Service Area and within an Agriculture/Forestry Character Area. The property fronts on both Chug A Lug Road (Paved Minor Collector) and Hardee Road (Unimproved Local). The property is also within a groundwater recharge area protection district (Medium pollution susceptibility – ULDC Section 3.03.03).

The surrounding land uses are a mixture of large tracts of timber, farmland, and low-density residential lots with zoning that dates back to at least 1993. Of the 107 lots within a ½ mile radius of the subject property, the lot size ranges are as follows:

- 0 (0%) less than 10,000 sf
- 13 (12%) are 10,001 - 21,000 sf
- 31 (29%) are 21,001 - 43,560 sf
- 32 (30%) are 43,561 – 108,900 sf
- 31 (29%) are 108,901 sf or greater

Staff finds the request consistent with the existing land use pattern, the Comprehensive Plan and, having no other technical concerns from the TRC, recommends approval of the request. The GLPC heard the request at their November meeting, and hearing from no one in opposition, agreed with Staff's recommendation of Approval (8-0).

- OPTIONS: 1) Approve
2) Approve with Conditions
3) Table
4) Deny

RECOMMENDED ACTION: Approve

DEPARTMENT: Planning

DEPARTMENT HEAD: JD Dillard

ADMINISTRATIVE COMMENTS AND RECOMMENDATIONS:

LOWNDES COUNTY BOARD OF COMMISSIONERS
COMMISSION AGENDA ITEM

SUBJECT: REZ-2022-19 Tripp Talley, 4088 Old Bemiss Rd., R-21 to R-10,
County Utilities, ~0.8 acres

DATE OF MEETING: December 13, 2022

Work Session/Regular Session

BUDGET IMPACT: N/A

FUNDING SOURCE:

- Annual
- Capital
- N/A
- SPLOST
- TSPLOST

COUNTY ACTION REQUESTED ON: REZ-2022-19 Tripp Talley, 4088 Old Bemiss Rd., R-21 to R-10, County Utilities, ~0.8 acres

HISTORY, FACTS AND ISSUES: This request represents a change in zoning on approximately 0.8 acres from R-21 (Medium Density Residential) zoning to R-10 (Suburban Density Residential) zoning, in order for the property to be subdivided into two ULDC conforming lots. Per the letter of intent and previous communications, the aim for the 2 lots would be for the construction of 2 duplex units (1 duplex unit on each lot). The existing residence on the subject property is slated to be removed.

The subject property is in the Urban Service Area and Neighborhood Activity Center Character Area. The subject property has a unique shape with frontage on Old Bemiss (Minor Collector), Bemiss Knights Academy (Minor Collector), and the Cater Parrott Railroad. As a courtesy, the applicant has submitted a conceptual site plan. It should be noted that, unless required by a condition of approval, the site plan is not binding and has not been approved by Lowndes County.

The neighboring land uses are mostly developed or developing single-family residential dwellings at the R-10 density level. To the west and north are a couple of undeveloped properties and then a mixture of lot sizes with seemingly older residences. Further west is the commercial Bemiss Rd corridor. Consideration has been given, with debate, about whether this density of duplexes on a lot with this size and configuration is appropriate. Ultimately, staff believes the proposed development can work but with some hesitancy because of the very slim margin for error.

The TRC had no technical objections, and staff finds the request overall consistent with the Comprehensive Plan. The GLPC heard from the applicant in support of the request, and no one spoke in opposition, and therefore recommends Approval (8-0).

- OPTIONS: 1) Approve
2) Approve with Conditions
3) Table
4) Deny

RECOMMENDED ACTION: Approve

DEPARTMENT: Planning

DEPARTMENT HEAD: JD Dillard

ADMINISTRATIVE COMMENTS AND RECOMMENDATIONS:

LOWNDES COUNTY BOARD OF COMMISSIONERS
COMMISSION AGENDA ITEM

SUBJECT: REZ-2022-20 Teramore Development, LLC, ~3 acres at Hwy 122
& Skipper Bridge (Part of 0067 051), E-A to C-C, Well and Septic

DATE OF MEETING: December 13, 2022

Work Session/Regular Session

BUDGET IMPACT:

FUNDING SOURCE:

- Annual
- Capital
- N/A
- SPLOST
- TSPLOST

COUNTY ACTION REQUESTED ON: REZ-2022-20 Teramore Development, LLC, ~3 acres at Hwy 122 & Skipper Bridge (Part of 0067 051), E-A to C-C, Well and Septic

HISTORY, FACTS AND ISSUES: This request represents a change in zoning on the subject property from Estate Agricultural (E-A) zoning to Crossroads Commercial (C-C) zoning. Per the letter of intent, the proposal is to develop a Dollar General on approximately 3 acres of the 35-acre subject property. The subject property possesses road frontage on GA Hwy 122 E (State maintained minor arterial) and Skipper Bridge Road (County maintained minor collector). Although the national wetlands inventory (NWI) in VALOR does not show wetlands on the subject property, the survey does indicate their presence in the southeastern corner. If approved, that wetland area along with the two wetland ditches depicted are planned to be addressed during the civil phase of development through the Lowndes County Engineering Division. As a courtesy, the applicant has submitted a conceptual site plan. It should be noted that, unless required by a condition of approval, the site plan is not binding and has not been approved by Lowndes County. Concerning the 2021 Joint Comprehensive Plan, the subject property is in the Rural Service Area and depicted as within an Agriculture/Forestry Character Area, which lists C-C zoning as permitted (Where appropriate).

The TRC considered the request and had no objectionable comments based on the conceptual site plan, noting that the minimum buffer between C-C and E-A zoning is 30', but may be reduced to 15' with the addition of an opaque fence. Staff found the request consistent with the Comprehensive Plan and recommended approval.

At the GLPC meeting, representatives from Dollar General spoke in favor of the request, noting that the C-C zoning was recommended for the area, facade and site enhancements could be added, and that a final site layout had not been determined. Multiple citizens spoke in opposition to the request, citing concerns about additional traffic, property values, and the nearby proximity of similar stores, which led the GLPC to ultimately recommended denial of the request (7-1).

- OPTIONS: 1) Approve
2) Approve with Conditions
3) Table
4) Deny

RECOMMENDED ACTION: Board's Pleasure

DEPARTMENT: Planning

DEPARTMENT HEAD: JD Dillard

ADMINISTRATIVE COMMENTS AND RECOMMENDATIONS:

LOWNDES COUNTY BOARD OF COMMISSIONERS
COMMISSION AGENDA ITEM

SUBJECT: Addition to Basic Decorative Lighting District: Cattle Crossing
Subdivision (24 lots)

DATE OF MEETING: December 13, 2022

Work Session/Regular Session

BUDGET IMPACT:

FUNDING SOURCE:

- Annual
- Capital
- N/A
- SPLOST
- TSPLOST

COUNTY ACTION REQUESTED ON: Addition to Basic Decorative Lighting District: Cattle Crossing Subdivision
(24 lots)

HISTORY, FACTS AND ISSUES: This request concerns a Petition to add 24 lots of the Cattle Crossing Subdivision into the County's basic decorative street lighting district under the Street Lighting Ordinance. For reference, staff has verified that the Petition is ready for LCBOC consideration, including the verification that at least 2/3 of the owners' signatures for the proposed lot additions have been obtained, and testing the financial solvency of the addition. Additionally, notice for the proposed district has been advertised in the Valdosta Daily Times and signs have been posted to advertise the public hearing on the Petition. The current charge for the basic decorative street lighting district is \$61.50 per lot, per year.

Staff recommends adding the 24 lots of the Cattle Crossing Subdivision as defined on the petition into the County's basic decorative street lighting district through approval of the attached amendment to the current Street Lighting Ordinance.

- OPTIONS: 1) Board's Pleasure
2) Approve
3) Approve with Conditions
4) Deny

RECOMMENDED ACTION: Accept

DEPARTMENT: Planning/Zoning

DEPARTMENT HEAD: JD Dillard

ADMINISTRATIVE COMMENTS AND RECOMMENDATIONS:

LOWNDES COUNTY BOARD OF COMMISSIONERS
COMMISSION AGENDA ITEM

SUBJECT: Purchase of Between the Rivers, L.L.C. Property

DATE OF MEETING: December 13, 2022

Work Session/Regular Session

BUDGET IMPACT: \$121,500.00

FUNDING SOURCE:

- Annual
- Capital
- N/A
- SPLOST
- TSPLOST

COUNTY ACTION REQUESTED ON: Purchase of Property from Between the Rivers, L.L.C.

HISTORY, FACTS AND ISSUES: The County has the opportunity to purchase the property currently owned by Between the Rivers, L.L.C. located at the confluence of the Withlacoochee and Little Rivers as depicted on the attached qPublic aerial photograph. The subject property is 71.47 acres per the completed survey. The Parks and Recreation Authority owns the property between the subject property and Highway 133.

The proposed purchase price is \$121,500.00. This is the amount of a September 2022 appraisal for the County by Bajalia & Associates. The appraisal considers a Deed of Conservation Easement from Between the Rivers, L.L.C. to Georgia-Alabama Land Trust, Inc.

OPTIONS: 1. Approve the purchase of the depicted property for \$121,500.00.
2. Redirect

RECOMMENDED ACTION: Approve

DEPARTMENT: Community Development

DEPARTMENT HEAD: Rachel Thrasher

ADMINISTRATIVE COMMENTS AND RECOMMENDATIONS:

LOWNDES COUNTY BOARD OF COMMISSIONERS
COMMISSION AGENDA ITEM

SUBJECT: MyGov Intergovernmental Agreement

DATE OF MEETING: December 13, 2022

Work Session/Regular Session

BUDGET IMPACT: \$22,894.96

FUNDING SOURCE:

- Annual
- Capital
- N/A
- SPLOST
- TSPLOST

COUNTY ACTION REQUESTED ON: MyGov Intergovernmental Agreement

HISTORY, FACTS AND ISSUES: MyGov will be the new software used by Lowndes County Planning and Zoning, Inspections and Permitting, and Code Enforcement. MyGov was selected over other software because of simplicity and cost. It was developed and is provided by the South Central Planning and Development Commission, which is a political subdivision of the State of Louisiana. It is a non-profit entity, so its fees are substantially lower than fees for most software packages because it does not require a profit and places all funding into the application.

The Intergovernmental Agreement has been reviewed by the County Attorney.

OPTIONS: 1. Approve and authorize the Chairman to sign the Agreement.
2. Redirect.

RECOMMENDED ACTION: Approve
Option 1

DEPARTMENT: Permits, Inspections & Code Enforcement

DEPARTMENT HEAD: Mindy Bates

ADMINISTRATIVE COMMENTS AND RECOMMENDATIONS:

LOWNDES COUNTY BOARD OF COMMISSIONERS
COMMISSION AGENDA ITEM

SUBJECT: Langdale Park Verizon Cell Tower Land Lease Agreement

DATE OF MEETING: December 13, 2022

Work Session/Regular Session

BUDGET IMPACT: 0

FUNDING SOURCE:

- Annual
- Capital
- N/A
- SPLOST
- TSPLOST

COUNTY ACTION REQUESTED ON: Consent to Land Lease Agreement

HISTORY, FACTS AND ISSUES: The Parks and Recreation Authority has negotiated the attached Land Lease Agreement of a portion of Langdale Park to Cellco Partnership d/b/a Verizon Wireless for a cell tower.

The Trust Deed of Langdale Park by the County to the Parks and Recreation Authority requires the County to consent to this Land Lease Agreement.

The Land Lease Agreement has been reviewed by the County Attorney.

A proposed Consent to Land Lease Agreement is also attached.

OPTIONS: 1. Approve and authorize the Chairman to sign the attached Consent.
2. Redirect

RECOMMENDED ACTION: Approve
Option 1

DEPARTMENT: Engineering

DEPARTMENT HEAD: Chad McLeod

ADMINISTRATIVE COMMENTS AND RECOMMENDATIONS:

LOWNDES COUNTY BOARD OF COMMISSIONERS
COMMISSION AGENDA ITEM

SUBJECT: 2023 Public Defender Contracts

DATE OF MEETING: December 13, 2022

Work Session/Regular Session

BUDGET IMPACT:

FUNDING SOURCE:

- Annual
- Capital
- N/A
- SPLOST
- TSPLOST

COUNTY ACTION REQUESTED ON: 2023 Public Defender Contracts

HISTORY, FACTS AND ISSUES: The attached contract for the 2023, ongoing public defender services and 2023 administration of operation expenses contract for the Valdosta office are the same as have been presented annually for several years with no changes.

OPTIONS: 1. Approve
2. Board's Pleasure

RECOMMENDED ACTION: Approve

DEPARTMENT: Public Defender

DEPARTMENT HEAD: Wade Krueger

ADMINISTRATIVE COMMENTS AND RECOMMENDATIONS:

LOWNDES COUNTY BOARD OF COMMISSIONERS
COMMISSION AGENDA ITEM

SUBJECT: Approval of Solicitor General's VAWA Continuation Grant
Application for 2023

DATE OF MEETING: December 13, 2022

Work Session/Regular Session

BUDGET IMPACT: Not to exceed \$36,266.00

FUNDING SOURCE:

- Annual
- Cash
- N/A
- In-Kind

COUNTY ACTION REQUESTED ON: Approval of Solicitor-General's VAWA Continuation Grant Application for 2023

HISTORY, FACTS AND ISSUES: The Solicitor-General's Office has received the VAWA (Violence Against Women Act) Grant since April 2018. This grant funds budgeted costs associated with a specialized prosecutor to handle Family Violence and Violence Against Women Crimes. The continuation grant award period is January 01, 2023-December 31, 2023. At the November 9, 2021 meeting, the Board of Commissioners approved an increase in the salary for this position to \$60,000.00 plus benefits. The funding request for this year is considered continuation funding which usually results in funding amounts being the same as the original amount awarded during the competitive application process. However, we will be submitting a budget request to include the increased salary and benefits in hopes that additional funding will be awarded. If the request is approved as submitted then Lowndes County would be responsible for providing matching funds of \$21,611.00. If the additional funding is not awarded, and the funding amount is equal to the previous awarded amount, then Lowndes County would be responsible for a total cash match of \$36,266.00 to cover the increased costs approved at the November meeting previously referenced. This will be the last year of the continuation funding and CJCC plans to release a competitive opportunity next year. The Solicitor-General's office requests the board's approval to submit the VAWA Continuation Grant Application.

OPTIONS: 1. Approve Solicitor-General's 2023 VAWA Continuation Grant Application.
2. Board's Pleasure

RECOMMENDED ACTION: Option 1

DEPARTMENT: Solicitor-General

DEPARTMENT HEAD: Justo C. Cabral, III

ADMINISTRATIVE COMMENTS AND RECOMMENDATIONS:

LOWNDES COUNTY BOARD OF COMMISSIONERS
COMMISSION AGENDA ITEM

SUBJECT: Storage Area Network Replacement

DATE OF MEETING: December 13, 2022

Work Session/Regular Session

BUDGET IMPACT: \$356,405.55

FUNDING SOURCE:

- Annual
- Capital
- N/A
- SPLOST
- TSPLOST

COUNTY ACTION REQUESTED ON: Storage Area Network Replacement

HISTORY, FACTS AND ISSUES: Lowndes County has two Storage Area Networks (SAN) in the primary data center. The oldest has been deemed end-of-life and end-of-support by the vendor. Presented is a quote for an expansion of the newest SAN that was purchased for the Public Safety project. The equipment purchase presented is under a state contract GA DOAS # 99999-001-SPD00000139-0006.

OPTIONS: 1. Approve
2. Board's Pleasure

RECOMMENDED ACTION: Board's Pleasure

DEPARTMENT: ITS

DEPARTMENT HEAD: Aaron Kostyu

ADMINISTRATIVE COMMENTS AND RECOMMENDATIONS:

LOWNDES COUNTY BOARD OF COMMISSIONERS
COMMISSION AGENDA ITEM

SUBJECT: Transportation Improvement Act (TIA) - Twin Lakes Road Local
Delivery Agreement

DATE OF MEETING: December 13, 2022

Work Session/Regular Session

BUDGET IMPACT: N/A

FUNDING SOURCE:

- Annual
- Capital
- N/A
- SPLOST
- TSPLOST

COUNTY ACTION REQUESTED ON: Twin Lakes Road Agreement

HISTORY, FACTS AND ISSUES: The Board approved submitting the Transportation Investment Act (TIA) Local Government Application for project delivery at the October 25, 2022 commission meeting. The Georgia Department of Transportation (GDOT) approved the application and sent staff the Local Delivery Agreement to be approved. The Local Delivery Agreement is required to be executed prior to beginning work. Once the agreement has been executed, a written Notice to Proceed from GDOT is also required prior to beginning any project phase.

OPTIONS: 1. Approve and authorize the Chairman to sign the agreement.
2. Redirect.

RECOMMENDED ACTION: Approve
Option 1

DEPARTMENT: Engineering

DEPARTMENT HEAD: Chad McLeod

ADMINISTRATIVE COMMENTS AND RECOMMENDATIONS:

LOWNDES COUNTY BOARD OF COMMISSIONERS
COMMISSION AGENDA ITEM

SUBJECT: 2023 Georgia Department of Transportation Local Maintenance and Improvement Grant (LMIG) Application

DATE OF MEETING: December 13, 2022

Work Session/Regular Session

BUDGET IMPACT: N/A

FUNDING SOURCE:

- () Annual
- () Capital
- (X) N/A
- () SPLOST
- () TSPLOST

COUNTY ACTION REQUESTED ON: 2023 LMIG Application

HISTORY, FACTS AND ISSUES: As a part of the Georgia Department of Transportation Local Maintenance and Improvement Grant Program, Lowndes County has been allocated \$1,235,000.00 for FY 2023. As a part of this grant program, Lowndes County will be responsible for a minimum 10% match in local funding. The grant money will be used for resurfacing the following roads:

- East Good Hope Circle - 1 Mile
- West Good Hope Circle - 0.26 Miles
- Meadow Woods Subdivision:
 - Springfield Drive - 0.29 Miles
 - Laurelwood North - 0.05
 - Laurelwood South - 0.13
 - Springbrook Drive - 0.28
 - Eastridge Drive - 0.21
 - Meadowood Circle - 0.07
- Upper New Bethel Road - 1.50 Miles
- McMillan Road - 3.30 Miles

OPTIONS: 1. Approve the Chairman to sign the application.
2. Redirect.

RECOMMENDED ACTION: Approve
Option 1

DEPARTMENT: Engineering

DEPARTMENT HEAD: Chad McLeod

ADMINISTRATIVE COMMENTS AND RECOMMENDATIONS:

LOWNDES COUNTY BOARD OF COMMISSIONERS
COMMISSION AGENDA ITEM

SUBJECT: Consideration of TSPLOST II Resolution

DATE OF MEETING: December 13, 2022

Work Session/Regular Session

BUDGET IMPACT: N/A

FUNDING SOURCE:

- Annual
- Capital
- N/A
- SPLOST
- TSPLOST

COUNTY ACTION REQUESTED ON: TIA II Resolution

HISTORY, FACTS AND ISSUES: According to House Bill 170, counties within a Regional Commission District have the option to institute a Regional T-SPLOST. The Georgia Department of Transportation is requesting action to be taken either in favor of or opposed to a Regional T-SPLOST. If ten (10) of the eighteen (18) regional counties fail to get support for a Regional T-SPLOST, then individual counties can initiate an independent T-SPLOST for their own county.

OPTIONS: 1. Approve and authorize the Chairman to sign the Resolution.
2. Redirect.

RECOMMENDED ACTION: Approve
Option 1

DEPARTMENT: Engineering

DEPARTMENT HEAD: Chad McLeod

ADMINISTRATIVE COMMENTS AND RECOMMENDATIONS:

LOWNDES COUNTY BOARD OF COMMISSIONERS
COMMISSION AGENDA ITEM

SUBJECT: Carter Way and Pond Circle Private Road Advisement

DATE OF MEETING: December 13, 2022

Work Session/Regular Session

BUDGET IMPACT: N/A

FUNDING SOURCE:

- Annual
- Capital
- N/A
- SPLOST
- TSPLOST

COUNTY ACTION REQUESTED ON: Carter Way And Pond Circle Private Road Advisement

HISTORY, FACTS AND ISSUES: Carter Way and Pond Circle are currently private dirt roads. Staff has received signed petitions from owners of adjoining properties that Carter Way and Pond Circle become county roads. The Resolution regarding Dedications of Private Roads to become County Roads states that:

- A. The County Manager will advise the Board of Commissioners of a proposed dedication of a private road to Lowndes County by owners of properties adjoining the private road.
- B. The Board of Commissioners will provide the County Manager with direction regarding the process to be employed under the circumstances regarding the proposed dedication preliminary to the Board of Commissioners determining whether to accept the decision.

Assuming the Board decides to proceed, the next step would be to direct the County Manager to prepare and seek a quit claim deed from the owner of each adjoining property dedicating the owner's interest in the right of way to the County. This may warrant preparing a plat of the right of way and adjoining properties.

OPTIONS: 1. Direct the County Manager to prepare and seek a quit claim deed from the owner of each adjoining property dedicating the owner's interest in the right of way to the County.
2. Decline to proceed.

RECOMMENDED ACTION: Board's Pleasure

DEPARTMENT: Engineering

DEPARTMENT HEAD: Chad McLeod

ADMINISTRATIVE COMMENTS AND RECOMMENDATIONS:

LOWNDES COUNTY BOARD OF COMMISSIONERS
COMMISSION AGENDA ITEM

SUBJECT: Paymentus Master Service Agreement (MSA)

DATE OF MEETING: December 13, 2022

Work Session/Regular Session

BUDGET IMPACT: N/A

FUNDING SOURCE:

- Annual
- Capital
- N/A
- SPLOST
- TSPLOST

COUNTY ACTION REQUESTED ON: Paymentus MSA

HISTORY, FACTS AND ISSUES: Paymentus is the new payment processor for Utilities and Finance as part of the Mass Meter Change Out Project. Paymentus will be used by customers to make Credit, Debit, and E-Check payments to Lowndes County. The cost of the service is paid by the user as a convenience.

The MSA has been reviewed by the County Attorney.

OPTIONS: 1. Approve and authorize the Chairman to sign the Agreement.
2. Redirect.

RECOMMENDED ACTION: Approve
Option 1

DEPARTMENT: Engineering

DEPARTMENT HEAD: Chad McLeod

ADMINISTRATIVE COMMENTS AND RECOMMENDATIONS:

LOWNDES COUNTY BOARD OF COMMISSIONERS
COMMISSION AGENDA ITEM

SUBJECT: FY 2024 Budget Calendar

DATE OF MEETING: December 13, 2022

Work Session/Regular Session

BUDGET IMPACT:

FUNDING SOURCE:

- Annual
- Capital
- N/A
- SPLOST
- TSPLOST

COUNTY ACTION REQUESTED ON: FY 2024 Budget Calendar

HISTORY, FACTS AND ISSUES: Each year at the beginning of the budget cycle, the Board of Commissioners is required to adopt a formal budget calendar. This calendar serves as a guide to the process and milestones for adopting the operating budget each year.

OPTIONS: 1. Adopt the FY 2024 Budget Calendar.
2. Board's Pleasure

RECOMMENDED ACTION: Adopt

DEPARTMENT: Finance

DEPARTMENT HEAD: Stephanie Black

ADMINISTRATIVE COMMENTS AND RECOMMENDATIONS:

LOWNDES COUNTY BOARD OF COMMISSIONERS
COMMISSION AGENDA ITEM

SUBJECT: Contract for Probation Supervision and Rehabilitation Services

DATE OF MEETING: December 13, 2022

Work Session/Regular Session

BUDGET IMPACT:

FUNDING SOURCE:

- Annual
- Capital
- N/A
- SPLOST
- TSPLOST

COUNTY ACTION REQUESTED ON: Contract for Probation Supervision and Rehabilitation Services

HISTORY, FACTS AND ISSUES: Lowndes County is currently in agreement with Georgia Probation Management, Inc. (GPM), which provides probation supervision services to the Lowndes County Superior Court. The current agreement will expire on December 31, 2022 and a request has been made to enter into a new agreement with GPM with the consent of the Chief Judge of the Lowndes County Superior Court. If the agreement is approved, GPM will provide the court with general probation supervision services, coordinate, provide, and direct probation pre-trial programs and services to offenders sentenced by and under the jurisdiction of the court.

The new agreement is similar to the current agreement with the biggest material change being GPM's request to increase supervision fees. Their probation and pretrial fees have been \$40.00 per month since 2018. They propose increasing fees to \$45.00 in 2023 to be paid by the offenders, not the County.

OPTIONS: 1. Approve
2. Board's Pleasure

RECOMMENDED ACTION: Board's Pleasure

DEPARTMENT: County Manager

DEPARTMENT HEAD: Paige Dukes

ADMINISTRATIVE COMMENTS AND RECOMMENDATIONS:

LOWNDES COUNTY BOARD OF COMMISSIONERS
COMMISSION AGENDA ITEM

SUBJECT: Section 125 Plan Document Renewal for 2023

DATE OF MEETING: December 13, 2022

Work Session/Regular Session

BUDGET IMPACT: N/A

FUNDING SOURCE:

- Annual
- Capital
- N/A
- SPLOST
- TSPLOST

COUNTY ACTION REQUESTED ON: Adoption of Section 125 Plan Document for 2023

HISTORY, FACTS AND ISSUES: The Section 125 Cafeteria Plan is a premium only plan (POP) that provides for a pre-tax premium deduction for qualified health plans for our employees. This plan adoption renewal for 2023 is necessary in order to comply with IRS Regulations - Section 125.

Adoption of the Section 125 Cafeteria Plan allows Lowndes County to withdraw premium-only payments, from employees' paychecks, on a pre-tax basis. Health premiums that qualify for tax savings include medical, dental, vision, critical illness, accidental death and dismemberment, hospital indemnity and/or cancer insurance, short and long term disability policies and group-term life insurance policies up to \$50,000.00. Lowndes County's premium only plan became effective on May 26, 1989.

- OPTIONS: 1. Adopt the Section 125 Premium Only Plan for 2023 and Authorize the Chairman to sign the Certificate of Resolution and Adoption Agreement.
2. Board's Pleasure

RECOMMENDED ACTION: Board's Pleasure

DEPARTMENT: Human Resources

DEPARTMENT HEAD: Kevin Beals

ADMINISTRATIVE COMMENTS AND RECOMMENDATIONS:

LOWNDES COUNTY BOARD OF COMMISSIONERS
COMMISSION AGENDA ITEM

SUBJECT: 2023 Holiday Schedule

DATE OF MEETING: December 13, 2022

Work Session/Regular Session

BUDGET IMPACT: N/A

FUNDING SOURCE:

- Annual
- Capital
- N/A
- SPLOST
- TSPLOST

COUNTY ACTION REQUESTED ON: Approval of the 2023 Holiday Schedule

HISTORY, FACTS AND ISSUES: In accordance with the Lowndes County Personnel Policy, the 2023 Holiday Schedule is being presented for the Commission's consideration. Lowndes County currently observes ten (10) holidays that span a total of 12 working days.

OPTIONS: 1. Approve the 2023 Holiday Schedule in accordance with the current Lowndes County Personnel Policy.
2. Board's Pleasure

RECOMMENDED ACTION: Board's Pleasure

DEPARTMENT: Human Resources

DEPARTMENT HEAD: Kevin Beals

ADMINISTRATIVE COMMENTS AND RECOMMENDATIONS:

LOWNDES COUNTY BOARD OF COMMISSIONERS
COMMISSION AGENDA ITEM

SUBJECT: 2023 ACCG Workers' Compensation Insurance Renewal

DATE OF MEETING: December 13, 2022

Work Session/Regular Session

BUDGET IMPACT: \$181,424.00

FUNDING SOURCE:

- Annual
- Capital
- N/A
- SPLOST
- TSPLOST

COUNTY ACTION REQUESTED ON: Approve 2023 ACCG Workers' Compensation Insurance Renewal

HISTORY, FACTS AND ISSUES: Lowndes County participates in the ACCG-GSIWCF (Group Self Insurance Workers Compensation Fund) Insurance Program. This non-profit program began in 1982 with 11 counties and has grown to 169 counties and authorities throughout the State of Georgia. It should be noted that the ACCG-GSIWCF Board of Trustees has approved an overall 7.3% rate decrease for 2023.

The 2023 renewal premium for Lowndes County is \$201,115.00. However, due to a dividend credit of \$19,691.00 the total premium due is \$181,424.00. It should also be noted that Lowndes County's safety/loss control program contributed to a 7.5% reduction on our premium, which was equal to a savings of \$16,307.00.

OPTIONS: 1. Approve 2023 ACCG Workers' Compensation Insurance Renewal.
2. Board's Pleasure

RECOMMENDED ACTION: Board's Pleasure

DEPARTMENT: Human Resources

DEPARTMENT HEAD: Kevin Beals

ADMINISTRATIVE COMMENTS AND RECOMMENDATIONS:

LOWNDES COUNTY BOARD OF COMMISSIONERS
COMMISSION AGENDA ITEM

SUBJECT: 2023 Commission Meeting Calendar

DATE OF MEETING: December 13, 2022

Work Session/Regular Session

BUDGET IMPACT:

FUNDING SOURCE:

- Annual
- Capital
- N/A
- SPLOST
- TSPLOST

COUNTY ACTION REQUESTED ON: 2023 Commission Meeting Calendar

HISTORY, FACTS AND ISSUES: The calendar provided for the Commission's review has listed the commission meeting dates for 2023. The Commission is asked to review and approve the 2023 Commission Meeting Calendar.

OPTIONS: 1. Approve
2. Board's Pleasure

RECOMMENDED ACTION: Approve

DEPARTMENT: County Manager

DEPARTMENT HEAD: Paige Dukes

ADMINISTRATIVE COMMENTS AND RECOMMENDATIONS: