

V-2 Holidays

Policy:

For all regular full-time employees, a "Holiday" is defined by this policy as eight (8) hours in length and employees on Holiday leave will be compensated at his or her regular rate times eight (8) hours.

Application:

All full-time employees.

Provisions:

1. Holidays Observed

- A. New Year's Day
Martin L. King's Birthday
Good Friday
National Memorial Day
Juneteenth
Independence Day
Labor Day
Veterans Day
Thanksgiving Day and the Day After
Christmas Eve
Christmas Day
- B. If the Holiday falls on a Sunday, it will be observed on the Monday following the Holiday. If the Holiday falls on a Saturday, it will be observed the Friday before the Holiday.

2. Eligibility for Holiday Pay

- A. The employee must be a regular full-time employee.
- B. An employee who takes unauthorized leave on either the day before or after the holiday will not receive Holiday pay and will be subject to disciplinary action.

3. Holidays Worked

An employee required to work on a holiday shall be given a compensated day off, at a later time, if the County's staffing needs permit, or receive additional pay at his or her hourly rate for time worked. However, if the compensated day off is not